

2007 GOVERNOR'S PUBLIC SERVICE SUMMER INTERNSHIP PROGRAM

PROGRAM INFORMATION

The Governor's Public Service Summer Internship Program was created in 1989 to introduce bright and motivated college students to the operations and officials of state government. When reviewing applications, the Steering Committee pays close attention to those students who have demonstrated their abilities through their academic and extracurricular achievements.

Governor's Summer Interns are provided the opportunity to work with state agency officials as well as participate in a Speakers Series which features various elected officials, state agency directors, and other government representatives. Previous series have included visits from the Governor, the Lieutenant Governor, the Attorney General, the Superintendent of Public Instruction, Chief Justice of the Supreme Court, and a panel of young executives in State Government.

In addition, students are encouraged to interact with one another regarding their varying experiences and to attend any meetings and forums throughout their agency/facility's complex that are open to the public and would enhance their summer experience.

This year's program will run from May 14 to September 14, 2007. To accommodate all university calendars, students may select their start and end dates from within this time frame. All positions are located within the State of Indiana, and any relocation or housing expenses are the student's responsibility.

Governor's Summer Interns provide a short-term professional/technical experience. Interns will spend at least 50 percent of their time on a pre-determined project that enhances college-level skills and abilities. Applicants must have completed one year of college level education in order to qualify for these positions. All Governor's Summer Interns are full-time (37.5 hours per week), temporary positions, and will receive ***\$11.12 per hour***.

HOW DO I APPLY?

This year, students will apply for internship positions on the State Personnel Department's Employment web site... the same way that any prospective state employee would apply for a position in state government.

Once you have entered the job bank, enter "summer intern" in the "Keyword in Job Title" section, then click the search button. All Governor's Summer Intern positions should appear in the "Job Postings List".

Internship positions will begin to be posted to the job bank on December 1, 2006. Students are advised to check the job bank on a weekly basis in the event that more internship positions are added.

To visit the job bank, [CLICK HERE](#).

WHEN WILL I KNOW WHETHER OR NOT I'VE BEEN ACCEPTED INTO THE PROGRAM?

You may check the status of your application(s) at any time. From the menu select "View Application Status". This option will show you the jobs that you have applied for and the status of each application.

If you have been accepted into the program, you will receive a letter from Governor Daniels at the end of March. Letters will be mailed from Indianapolis during the week of March 19, 2007.

Students who are not accepted into the program will not receive a letter. All applicants should check their application status on-line before contacting the State Personnel Department with any questions on the status of their application(s).

CAN I APPLY FOR A POSITION IN AN AGENCY WHERE MY FAMILY MEMBER WORKS?

In an effort to avoid perceived instances of favoritism, it is program policy not to place relatives of state employees in the same agency, regardless of the size of the agency.

WHO CAN I CONTACT IF I HAVE ADDITIONAL QUESTIONS?

Questions regarding specific internship positions or the Internship Program itself should be directed to Kristin Brown, Program Director, at krbrown@spd.in.gov.

Civil Engineering internship questions should be directed to Jeff Wolting, Recruiter, at jwolting@spd.in.gov.

If you are having trouble with the on-line application process, please read the FAQ's under "Tips" on the State Personnel Department's Employment web site. If you still have questions, email jobs@spd.in.gov or call (317) 232-0200.